



**AGENDA
DECEMBER 15, 2020
LAVON CITY COUNCIL
7:00 PM
REGULAR MEETING
TELEPHONIC MEETING**

**DIAL IN TO PARTICIPATE: (425) 436-6349
or (844) 854-2222; enter ACCESS CODE: 856485**

SUPPLEMENT TO PACKET

Posted before 6:00 p.m., 12-15-2020

**Agenda
Item**

- 6 - D Resolution No. **2020-12-06**, a Resolution of the City Council of the City of Lavon approving and authorizing the Mayor to execute an interlocal cooperation agreement with Collin County for participation in the Program for Direct Public Safety Costs Expended by Municipalities; and providing an effective date.
- 7 – E - Collin County Tax Collections Report
- MyGov Building Inspection Program Update



CITY OF LAVON

Agenda Brief

MEETING: December 15, 2020

ITEM: 6 – D

Item:

Supplement to: Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.

Consider Resolution No. **2020-12-06** approving and authorizing the Mayor to execute an interlocal cooperation agreement with Collin County for participation in the Program for Direct Public Safety Costs Expended by Municipalities; and providing an effective date.

Background:

After 6:00 p.m. on December 14, 2020, the City received notification that the Collin County Commissioners Court yesterday afternoon unanimously agreed to distribute an additional \$28,639,067.33 to thirteen Collin County cities to reimburse for public safety expenditures. To receive the funding, approved signed interlocal agreements are due to the County by December 22, 2020. The allocations are based per capita and after Farmersville (0.34%), Lavon is the smallest city to receive a distribution at 0.45%.

CARES Act funding may be used for payroll and benefit expenses for public safety employees for the time period beginning March 1, 2020 to December 30, 2022. The funding is restricted to reimburse expenditures and is not for prospective projects. Information about eligible expenses may be found at [Coronavirus FAQs](#). Collin County Administrator Bill Bilyeu and Collin County Commissioner Cheryl Williams were instrumental in allocating the additional funds to the cities.

Financial Implication:

In October, the City staff prepared a response to a request for information regarding unreimbursed payroll and benefit expenses incurred and paid from March 1, 2020. Thirteen Collin County cities submitted a combined total of \$110,190,594.22 in public safety expenditures for the period. The City of Lavon submitted \$595,549.92 in expenditures and was allocated \$135,163.32 by the Commissioners Court.

The Commissioners Court allocation approved for the City of Lavon is \$135,163.32.

Staff Notes:

The City Attorney reviewed and approved the agreement which follows the same format as a similar interlocal agreement that was approved in May. Approval is recommended.

Attachments: 1) Reimbursement Table
2) Resolution and Agreement

Public Safety Direct Service Reimbursement 12/15/20

City	Population	%	First Distribution	Public Safety Expenditures	Proposed Distribution
Allen	98,366	10.73%	5,376,848.82	14,138,989.00	3,242,008.08
Celina	12,012	1.31%	656,581.94	3,002,014.08	395,899.00
Fairview	12,091	1.32%	660,930.59	3,726,824.91	398,502.73
Farmersville	3,085	0.34%	168,644.68	646,114.00	101,677.36
Frisco	124,125	13.53%	6,784,894.38	10,083,744.00	4,090,989.29
Lavon	4,101	0.45%	224,171.48	595,549.92	135,163.32
Lucas	6,611	0.72%	361,355.69	716,626.67	217,889.47
McKinney	184,742	20.14%	10,098,347.55	26,350,000.00	6,088,842.24
Plano	293,559	32.01%	16,046,479.36	24,850,389.54	9,675,300.90
Princeton	13,261	1.45%	724,894.87	449,832.09	437,064.32
Prosper	20,103	2.19%	1,098,850.23	5,605,572.02	662,567.23
Richardson	44,295	4.83%	2,421,235.13	6,024,062.88	1,459,902.28
Sachse	8,207	0.89%	448,591.56	434,972.15	270,491.43
Wylie	44,382	4.84%	2,425,994.40	13,565,902.96	1,462,769.68
Total	868,940	94.75%	47,497,820.68	110,190,594.22	28,639,067.33

CITY OF LAVON, TEXAS

RESOLUTION NO. 2020-12-06

Interlocal Cooperation Agreement Collin County – Direct Costs Program

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT WITH COLLIN COUNTY FOR PARTICIPATION IN THE PROGRAM FOR DIRECT PUBLIC SAFETY COSTS EXPENDED BY MUNICIPALITIES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on December 14, 2020, the Collin County, Texas Commissioners Court established a COVID-19 Emergency Program for Direct Public Safety Costs Expended by Municipalities located in Collin County to Address and Respond to COVID-19 (hereinafter “Direct Costs Program”); and

WHEREAS, the City Council of the City of Lavon, Texas (“City”) has determined that it is in the best interest of the citizens of the City for the City to enter into an Interlocal Cooperation Agreement with Collin County for the Direct Costs Program for funding of public safety employees to respond to the effects of the COVID-19 emergency.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1: Recitals Incorporated. The findings recited above are incorporated as if fully set forth in the body of this Resolution.

SECTION 2: Authorization to Execute. The Mayor of the City is hereby authorized and directed, on behalf of the City Council of Lavon, Texas, to execute the approved Interlocal Cooperation Agreement with Collin County for the Direct Costs Program under the County’s Emergency Program for Direct Costs Expended by Municipalities located in Collin County for public safety employees to respond to COVID-19, a copy of which is attached hereto as Exhibit “A”.

SECTION 3: This Resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 15th day of December 2020.

Vicki Sanson
Mayor

ATTEST:

Rae Norton
City Secretary

EXHIBIT A

Interlocal Cooperation Agreement

INTERLOCAL COOPERATION AGREEMENT
[MUNICIPAL DIRECT PUBLIC SAFETY EXPENSE FUNDING]

As provided for by Chapter 791 of the Texas Government Code, this Interlocal Cooperation Agreement (“Agreement”) is entered into by and between Collin County, Texas (hereinafter “County”) and the City of Lavon Texas (hereinafter “City”) under the County’s Emergency Program for Direct public safety costs expended by Municipalities located in Collin County to address and respond to COVID-19.

1. Program Description. The County has received federal funding under the Coronavirus Aid, Relief, and Economic Security Act (hereinafter “CARES ACT”) to address and respond to the effects of the COVID-19 emergency. Assisting municipalities within the County in recovering their costs directly incurred in responding to the COVID-19 emergency is a legitimate and lawful use of the CARES ACT funding, including the cost of public safety employees, which includes, police officers, city marshals, fire marshals, emergency management, firefighters, emergency medical responders, correctional and detention officers, environmental health officers, and those who directly support such employees such as dispatchers and supervisory personnel.
2. Incorporation of Program. The Order of the Collin County, Texas Commissioners Court establishing a COVID-19 Emergency Program for Direct Public Safety Costs Expended by Municipalities located in Collin County to Address and Respond to COVID-19 (hereinafter “Direct Costs Program”) is attached hereto and incorporated by reference herein.
3. Grant and Funding to City. Subject to the terms and conditions of this Agreement, the County agrees to grant and transfer to the City the sum of \$135,163.32 of its CARES ACT funding (“Municipal Funds”). The City agrees to deposit these Municipal Funds into a separate, segregated account created solely for holding and dispersing these Municipal Funds. The account must be an interest-bearing account and similarly insured and protected as the City’s other funds.
4. Use of Municipal Funds. The City may use its Municipal Funds for reimbursing itself for COVID-19 expenditures already paid and incurred **related to public safety employees, which includes, but is not limited to, police officers, fire marshals, emergency management, firefighters, emergency medical responders, correctional and detention officers, environmental health officers, and those who directly support such employees such as dispatchers and supervisory personnel.**
5. City’s Obligations relating to its Use of the Municipal Funds. The City agrees to:
 - a) only use the Municipal Funds in compliance with this Agreement and for eligible expenditures hereunder;
 - b) reimburse and return to the Municipal Funds account within thirty days any portion of the Municipal Funds that the County, the U.S. Department of Treasury, or their designee, deems were not used for COVID-19 purposes, or not used pursuant to the terms of this Agreement, or if the City’s Municipal Funds account is already closed out, the reimbursement and return of the ineligible expenditure shall be made to the County;
 - c) document and justify that each expenditure from its Municipal Funds was an eligible expenditure under this Agreement. All documentation shall be delivered to the County no

later than January 15, 2021, and shall be kept by the City for a minimum of four years from the close of the Direct Public Safety Costs Program;

- d) allow inspection of all documentation and records related to its expenditure of its Municipal Funds by the County or the U.S. Department of Treasury upon reasonable request;
- e) use the Municipal Funds only for eligible expenditures made between March 1, 2020 and 11:59 p.m., December 30, 2020;
- f) return and re-pay within thirty days to the County any Municipal Funds not expended by 11:59 p.m., December 30, 2020;
- g) acknowledge and recognize that the source of these Municipal Funds is Collin County and its CARES ACT allocation for any public programs or initiatives using these Municipal Funds;
- h) coordinate with the County any public programs or initiatives so that no duplication of services, initiatives or programs occurs; and
- i) impose similar terms and conditions upon any sub-recipient of its Municipal Funds.

6. Reports. The City shall provide periodic reports relating to the use of the Municipal Funds as requested or required by the County.

7. Eligibility Issues. If the City is not sure that an expenditure will qualify, it should seek an opinion from its City Attorney prior to making the expenditure.

8. Nature of Funding. The CARES ACT funding is being received from the County to the City as a sub-recipient. As a sub-recipient of CARES ACT funding the City acknowledges that its use of the funds is subject to the same terms and conditions as the County's use of such funds. The City hereby agrees to comply with all terms and conditions of the CARES ACT funding, and to hold the County harmless against any repayments, penalties, or interest incurred as a result of the City's failure to comply with all terms and conditions of the CARES ACT funding. Funds spent in non-compliance with the CARES ACT are subject to recapture by the County for return to the Direct Costs Program or for return to the U.S. Treasury Department. **The sole purpose of this funding is for the cost of public safety employees, which includes, but is not limited to, police officers, fire marshals, emergency management, firefighters, emergency medical responders, correctional and detention officers, environmental health officers, and those who directly support such employees such as dispatchers and supervisory personnel. Such costs are the only costs eligible for this funding.**

9. Attorney's Fees and Costs. In accordance with the Program, the County shall be entitled to recover its reasonable and necessary attorney's fees and costs against the City if it is required to undertake litigation to enforce the terms of this Agreement to the extent allowed by law.

10. Law and Venue. The laws of the State of Texas shall govern this Agreement, except where clearly superseded by federal law. Venue of any dispute shall be in a court of competent jurisdiction in Collin County, Texas.

11. No Assignment. The City may not assign this Agreement.

12. Entire Agreement. This Agreement supersedes and constitutes a merger of all prior oral and/or written agreements and understandings of the parties on the subject matter of this Agreement and is binding on the parties and their legal representatives, receivers, executors, successors, agents and assigns.

13. Amendment. Any Amendment of this Agreement must be by written instrument dated and signed by both parties.

14. Severability. No partial invalidity of this Agreement shall affect the remainder unless the public purpose to be served hereby is so greatly diminished thereby as to frustrate the object of this Agreement.

15. Waiver. No waiver by either party of any provision of this Agreement shall be effective unless in writing, and such waiver shall not be construed as or implied to be a subsequent waiver of that provision or any other provision.

16. Signature Authority. The signatories hereto have the authority and have been given any approvals necessary to bind by this Agreement the respective parties for which they sign.

COLLIN COUNTY, TEXAS

By: _____
Chris Hill, County Judge

Date

By: _____
Mayor or City Manager

Vicki Sanson _____
Printed Name

Mayor _____
Printed Title

Date

Attest:

City Secretary

Kenneth L. Maun
Tax Assessor Collector
Collin County
2300 Bloomdale Rd
P.O. Box 8046
McKinney, Texas 75070
972- 547-5020
Metro 424-1460 Ext.5020
Fax 972-547-5040

December 10, 2020

Mayor Vicki Sanson
City of Lavon
P. O. Box 340
Lavon, Texas 75166

Dear Mayor Sanson,

Enclosed is the Monthly Collection Report for:
The City of Lavon tax collections for the month were:

November 2020
90,298.37

Sincerely,



Kenneth L. Maun
Tax Assessor Collector

Attachment

cc: Kim Dobbs, City Administrator/City Secretary

KM:jd

RECEIVED
DEC 14 2020
CITY OF LAVON

Kenneth L. Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

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Monthly Collection Status Report
November 2020

City of Lavon #18

	Collections Month of November	Cumulative Total 10/1/20 thru 11/30/20	% of Collections
Current Tax Year Collections			
Base M&O	53,445.63	74,228.11	6.62%
Base I&S	36,186.08	50,257.15	
Late Rendition Penalty	0.00	0.00	
P&I M&O	0.00	0.00	
P&I I&S	0.00	0.00	
P&I I&S Bond			
Attorney Fee	0.00	0.00	
Other	0.00	0.00	
Subtotal	89,631.71	124,485.26	6.62%
Delinquent TaxYears Collections			
Base M&O	285.57	(445.72)	
Base I&S	226.14	(330.22)	
Late Rendition Penalty	0.00	0.00	
P&I M&O	86.00	86.00	
P&I I&S	68.95	68.95	
P&I I&S Bond			
Attorney Fee	117.96	117.96	
Other	0.00	0.00	
Subtotal	784.62	(503.03)	-0.03%
Combined Current & Delinquent:			
Base M&O	53,731.20	73,782.39	
Base I&S	36,412.22	49,926.93	
Late Rendition Penalty	0.00	0.00	
P&I M&O	86.00	86.00	
P&I I&S	68.95	68.95	
P&I I&S Bond			
Attorney Fee	117.96	117.96	
Other	0.00	0.00	
Total Collections	90,416.33	123,982.23	6.59%
 Original 2020 Tax Levy		 1,880,093.82	 100.00%

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Cumulative Comparative Collection Status Report
November 2020

City of Lavon #18

	Collections thru November 2020	% Collections	Collections thru November 2019	% Collections
Current Tax Year Collections				
Base M&O	124,485.26	6.62%	84,402.46	4.75%
Late Rendition Penalty	0.00		63.48	
P&I M&O	0.00		0.00	
Attorney Fee	0.00		0.00	
Other	0.00		0.00	
Subtotal	<u>124,485.26</u>	6.62%	<u>84,465.94</u>	4.76%
Delinquent Tax Years Collections				
Base M&O	(775.94)		726.33	
Late Rendition Penalty	0.00		0.00	
P&I M&O	154.95		338.02	
Attorney Fee	117.96		227.56	
Other Fees	0.00		0.00	
Subtotal	<u>(503.03)</u>	-0.03%	<u>1,291.91</u>	0.07%
Combined Current & Delinquent:				
Base M&O	123,709.32		85,128.79	
P&I M&O	154.95		338.02	
Late Rendition Penalty	0.00		63.48	
Attorney Fee	117.96		227.56	
Other	0.00		0.00	
Total Collections	<u>123,982.23</u>	6.59%	<u>85,757.85</u>	4.83%
Adjusted 2019 Tax Levy			<u>1,776,199.64</u>	100.00%
Original 2020 Tax Levy	<u>1,880,093.82</u>	100.00%		

Kenneth L Maun
Tax Assessor/Collector
Collin County
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McKinney Tx 75070

Levy Outstanding Status Report
November 2020

City of Lavon #18

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 10/30/20	1,846,920.96	9,481.92
Base M&O Collections	89,631.71	511.71
Supplement/Adjustments	678.68	(45.57)
Write-Off	0.00	0.00
Remaining Levy as of 11/30/20	<u>1,757,967.93</u>	<u>8,924.64</u>
Cumulative (From 10/01/20 thru 11/30/20)		
Original 2020 Tax Levy (as of 10/01/20)	1,880,093.82	8,314.01
Base M&O Collections	124,485.26	(775.94)
Supplement/Adjustments	2,359.37	(165.31)
Write-Off	0.00	0.00
Remaining Levy as of 11/30/20	<u>1,757,967.93</u>	<u>8,924.64</u>

Kenneth L. Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Monthly Distribution Report
November 2020

City of Lavon #18

	Distribution Month of November	Distribution 10/1/20 thru 11/30/20
Weekly Remittances:		
Week Ending 11/6/20	24,279.95	24,279.95
Week Ending 11/13/20	26,603.05	26,603.05
Week Ending 11/20/20	27,137.51	27,137.51
Week Ending 11/25/20	9,363.56	13,814.89
Week Ending 11/30/20	2,914.30	31,911.46
Total Weekly Remittances	<u>90,298.37</u>	<u>123,746.86</u>
Overpayment from Prior Month	0.00	117.41
Excess Refund Remittance Repaid to Entity	0.00	0.00
Commission Paid Delinquent Attorney	117.96	117.96
Entity Collection Fee	0.00	0.00
Judgement Interest	0.00	0.00
5% CAD Rendition Penalty	0.00	0.00
 Total Disbursements	 <u><u>90,416.33</u></u>	 <u><u>123,982.23</u></u>
 Carryover to Next Month	 0.00	 0.00

FATE, TEXAS COMPLETES MYGOV SOFTWARE INSTALLATION IN ONLY ONE WEEK

Posted by Hannah - 08 December, 2020

One week is all that is standing between your agency and full integration into a software system that will automate your city's processes. The City of Fate, Texas, took advantage of the fast turnaround time made available through MyGov and got its city functional in the Asset Management, Work Order, and GIS / Mapping modules all in one week.

Located just outside Dallas, The City of Fate boasts a small-town community feel with the convenience of city living. With its growing economy, welcoming environment, and scenic attractions, the City of Fate is a great place to visit and live.

In an effort to continually improve systems and prepare for unforeseen events that may arise, the City of Fate knew they needed to find the right software tools to manage city processes fully online for their Work Order, Asset Management, and GIS / Mapping practices.

Here at MyGov, we understand that working in local government agencies has been difficult this year, and many cities have found themselves without the right tools to be successful. That's why the team at MyGov established the one-week installation program for all of our software products. This option gives agencies of any size the ability to establish online systems in an incredibly short time frame.

Because of the one-week installation program, the City of Fate signed on with MyGov to provide agency members with the resources needed to manage city assets with an increased level of efficiency. Before MyGov, the city did not have a customizable software program to automatically track work order projects, maintain asset records, and visualize ongoing city projects. Now with the Asset Management, Work Order, and GIS / Mapping modules, the City of Fate now has access to unique MyGov features like:

- Mobile: Access your work from wherever you are. View work orders, jobs, crews, assets, and GIS / Mapping.
- Job Scheduler: Auto-assign and schedule jobs within the work order. Notify the job manager of assignments and due dates.
- Report Generator: Create custom report templates to auto-run and distribute using the data you have collected in Work Orders.
- Workload Manager: See in Work Orders how each colleague is tasked. Quickly understand where projects are by assignment, crew, and status.
- Cost and Budget: Assign a projected time and cost for the work order. Combine job costs for workers, materials, and equipment.
- Order and Restock: Set minimum stock thresholds for assets. Create an order using your favorite vendor and place it into inventory when received.

- ✓ Activity Mapping: Plot any activity list, such as inspections or jobs, on the map. Let the GIS find your location compared to your work.
- Data Visualization: Set zoom levels to show or hide layers. Style features based on their attributes such as type, size, status, or condition.
- Locate Assets: Find and view assets and features on the map. Click them to start new projects or to see their current or past activity.

Now that The City of Fate has access to these unique features, they are able to reduce turnaround times for completing work orders and increase accuracy in tracking assets within the city.

If you would like to learn more about how you can install a fully integrated Public Works, Business Administration, or Code Enforcement software program in only one week, contact our Sales Team today. Schedule a free demonstration, and we will work with you to discover the solutions right for your agency.

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By Hannah - 08 December, 2020

Fate, Texas Completes MyGov Software Installation in Only One Week

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